

Call for Applications: FY2025 Research Support Staff Program

Support Office for Women Researchers

As part of our efforts to support researchers at Osaka Metropolitan University, we are inviting applications for the Research Support Staff Program outlined below.

1. Purpose

This program is a funding initiative designed to support researchers at Osaka Metropolitan University who face challenges in securing research time due to life events such as pregnancy, childbirth, childcare, or caregiving. By utilizing research support staff, the program aims to help researchers continue their research activities and enhance their research capabilities while fostering an environment that promotes a better work-life balance.

2. Applicant Eligibility

Gender	Position	Conditions
Both men and women	• Full-time faculty (including fixed-term faculty)	
Women only	• Specially appointed faculty (including hospital lecturers) • Early-stage clinical researchers, late-stage clinical researchers (前期臨床研究医, 後期臨床研究医) Note: Eligibility is limited to those who are engaged in work at Osaka Metropolitan University and are subject to social insurance premiums from April 2025 onwards.	- Pregnancy and childbirth - Childcare (for children in 6th grade or below *) - Caregiving

*Additionally, even if the youngest child is in junior high school 1st grade or above, support may be provided if they meet one of the following conditions:

- (1) Hold a physical disability certificate, medical rehabilitation handbook, or mental disability certificate.
- (2) Recognized as having a disability equivalent to the above by a local government's support measures for children with disabilities.

3. Support Details

Utilization time for research support staff: Maximum of 10 hours per week.

4. Application Period

From November 15, 2024 (Friday) to December 13, 2024 (Friday) (must arrive by this date).

5. Research Support Staff

Employed as part-time staff at Osaka Metropolitan University (general support staff 一般職補助, research assistants 研究補佐, researchers 研究員, etc.). Payment through honorarium, contract work, or dispatch employment is not permitted.

- Job duties include assisting researchers with their research, experiments, and other tasks.
- In principle, the applicant is responsible for the hiring and employment procedures.

6. Employment Period of Research Support Staff

From April 1, 2025, to March 31, 2026, for the desired period.

7. Application Submission

Submit the application form (link below) along with the required documents.

<https://forms.office.com/r/MMub8C1yhf>

(Please log in using your OMU email address.)

8. Required Documents

- Application for the 2025 Research Support Staff Program
- Other necessary documents, such as insurance cards, maternal and child health handbooks, etc.

9. Review and Decision

The eligibility for utilizing the Research Support Staff Program will be determined by the review committee of the Support Office for Women Researchers through document examination and interviews. The results of the review are scheduled to be notified to applicants in February 2025.

Please note that allocations will be made within the budget depending on the level of need for support. Therefore, if there are many applications, it may not be possible to utilize the Research Support Staff Program.

10. Other Information

If research support staff can be employed through external funding such as Grants-in-Aid for Scientific Research, or if there are related support programs, applicants should consider utilizing these when applying for external funding.

Applicants are required to submit a report on their outcomes after utilization.

This is contingent upon the approval of the fiscal budget for 2025.

11. Contact Information

The Support Office for Women Researchers (Contact: Miki)

E-mail: gr-knky-rsupport@omu.ac.jp

Tel: (072) 254-9856 (Extension: Nakamozu 5056)

Office Hours: Monday to Friday (excluding holidays) 9:30 AM - 5:00 PM